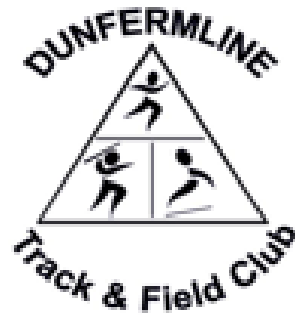


Dunfermline Track & Field Club

Address: Pitreavie Athletics Centre, Dunfermline

Club website : www.dunfermlinetfc.co.uk

Joining information: membershipdtfc@gmail.com



Club Information Pack



GENERAL CLUB INFORMATION

- The Club is based at Pitreavie Athletics Centre in Dunfermline
- The Club trains on a Monday and Wednesday night from 6.30-8.00pm
- The Club also hosts a run, jump and throw class for ages 4-12 on a Monday and Wednesday 5pm-6pm at Pitreavie and on a Thursday at Kinross 5-6pm
- The cost of membership & track fees is £30 per month. This is paid by direct debit and set up in Love admin (instructions in this document). There are options just for membership.
- The Club is competitive and competes in 5 leagues, one indoor over the winter at the Emirates arena in Glasgow and 4 outdoor over the summer at a variety of athletics venues.
- The training sessions are carried out by Scottish Athletics certified coaches.
- Any initial enquiries regarding membership should be directed to membershipdtfc@gmail.com
- The club has an informative website with reports on athletics matches and Championships, fixtures and news at www.dunfermlinetfc.co.uk
- The Club has strong representation on social media with sites on the following platforms:
-Facebook, Instagram and You Tube.

CLUB INFORMATION PACK PAGES INDEX:

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4.....Competing for the club

5.....Downloading Team app

6.....Sign up for Love admin



JOINING THE CLUB

- First point of contact for membership enquiries is membershipdtfc@gmail.com. After an initial reply from the Membership Secretary should your athlete still wish to join the club the Membership Secretary will offer your athlete a 2-week trial with an agreed date and time.
- On the specified date and time bring your athlete down to Pitreavie Athletics Centre (unless specified otherwise). Please bring your athlete into the indoor track and find the DTFC Team member who is on the sign in desk. From there you will be guided to your coach and the group your athlete will be assigned to.
- After the 2-week trial if your athlete still wants to join the club then please sign up to the monthly membership and track fee payment via our administration software provider 'Love Admin'. Instructions on how to do this are on the Club information page of the [DTFC website](#) or further down this document.
- You will also be required to download the 'Stack Team app' application from the play store. This app is where invitations for league fixtures are sent out- where you can accept or decline - and general club news is released. Instructions on how to download the app are on the Club information page of the DTFC website or further down this document.
- When you find DTFC on Team app request access for the age Group your athlete is in. A group admin will approve this request.
- There are several other social Media outlets that the club uses. These include Instagram, a Facebook Group, and a YouTube page. These can all be found by searching on the relevant app.
- There is a wealth of further information on a variety of areas that are likely to be of interest to new joiners on the Club information page of the DTFC website. These are all on the 'Club information page' of the Dunfermline TFC website [Dunfermline Track and Field Club website](#)



COMPETING FOR THE CLUB

- The National Indoor and Outdoor Championships are self-entry which can be done through the [Scottish Athletics portal](#). You will need to ensure you have a Scottish Athletics account and Scottish Athletics number (available from the club) for your athlete.
- If you are planning to compete regularly, please set up an account with [Power of 10](#). This website contains a competition history of competing athletes.
- The structure and further information on the five Leagues DTFC compete in can be found on the Club Information page under '[competitions information](#)'.
- A link to the calendar of the league and National Championship fixtures for 2024 can be found on the [DTFC website Club information page](#).
- An invitation requesting the availability of athletes for a DTFC league match will be sent out by the Team Managers 4-6 weeks before the event on Team App. Please ensure you have this app downloaded on your phone and notifications enabled.
- Please reply to this request as soon as possible even if it is a negative response.
- Should your athlete have accepted the invitation, the Team Managers and Coaches will select the events that your athlete will compete in. Please also be aware that should there be high numbers accepting the invitation your athlete may not be selected.
- Please be aware that athletes are not always going to compete in their preferred event in League matches. Athletes may be asked to compete in some unfamiliar events to fill them for the benefit of the team.
- The confirmed Teams will be posted on Team App and the DTFC Facebook Group 7-10 days before the event.
- Please email the Team Managers at teamdftc@gmail.com should you have any questions about the team selection or are no longer able to compete. Team managers should not be contacted on their personal numbers.
- On competition day please arrive at the venue at least one hour before your first event.
- The DTFC Team Managers should be your first point of contact at the venue. They will send out instructions before the event indicating where in the venue they will be found.
- Warm up will be taken by either one of the coaches or senior athletes



DOWNLOADING TEAM APP

The Club currently uses Stack Team app to provide the members with Club information and upcoming fixtures. Search for this app in the play stores for android or Apple

Stack Team App

Team Mates Pty. Ltd.
Contains ads · In-app purchases

Stack Team App is a platform for any sporting club to manage their own app.



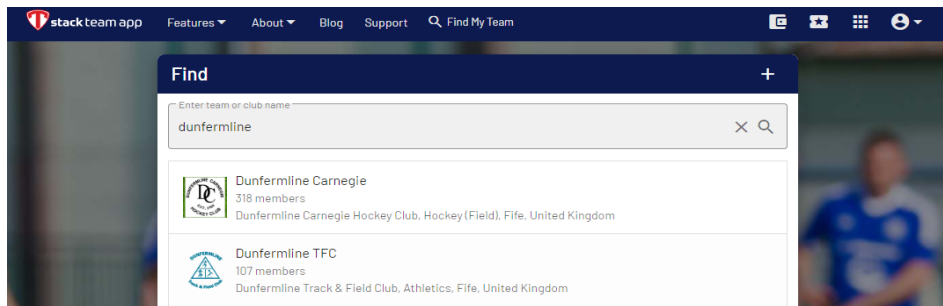
3.1★
20.8K reviews

1M+
Downloads

E
Everyone

Install

Install the app then search for Dunfermline TFC in 'find my team'.



Once downloaded create your account.

You need to be added to access Groups so if you find the age group that your athlete is in (this will be U11, U13, U15, U17, U20, if you don't know ask your Coach) and send for approval.

Please ensure notifications are switched on or you won't be aware of any invitations or news.

Club fixtures for the various leagues are put out on Team app usually 3-4 weeks before the event.

When these are received, please accept or decline depending on whether you can attend the fixture.

Please contact presidentdtfc@gmail.com or speak to a coach on training nights should there be any problems.



REGISTER FOR LOVE ADMIN

Love Admin is the office system which deals with Club administration including payments of track fees and memberships. A direct debit once set up will take the monthly payment of track fees & membership by the 5th of each month.

SIGN UP INSTRUCTIONS

- Follow this link to the [DTFC Loveadmin homepage](#)
- Bookmark the site / add to your favourites in your browser.
- Select on “Memberships” shop tile.
- Scroll down page to your desired membership category – most will be “1. DTFC Monthly Membership Fee (including track fees) “ if you train with the club on Mondays and Wednesdays ——** also see notes at bottom on other categories. **
- Select on the monthly membership fees tile – then on next page Select “I am buying for myself “if the membership is for you (ie older athletes) or “I am buying for someone else” if it is for your child.
- Select “Add To Basket”.
- Go to the shopping trolley icon in top right corner of screen and select it.
- Select ‘proceed to checkout’ then on the ‘sign to join in’ pop up
- Select if registering for the first time ‘create an account’
- Fill in your details (the guardian – not athlete) and select “register” -(older/senior athletes can have their own account)

- On next page Select “add a new person” and fill in details of your child.
- Select “Checkout” on next page.
- Select “Continue” once you have checked details.
- Under subscription heading – Select “browse age group teams”
- Select on appropriate age group team for your athlete according to date of birth shown.
- In the drop-down list below “I am buying for” pick your athlete. And select “add to basket”.
- Under DTFC Training sessions – Select “choose class”
- Select on the MAIN training group your athlete is part of.
- Fill in the medical conditions detail – Select submit
- Read and Select on all the consents required. – Select continue.
- Fill in “Athletes Additional Info” form – You will need their Scottish Athletics number (SAL number). The Club will hold this so please contact membershipdtfc@gmail.com or speak to a coach at training.
- Fill in “Guardians volunteer Form” – Select continue
- Fill in payment providers detail for the direct debit.
- Select “Complete checkout”
- Repeat process for each of your children in the club

** If you are a full member of the club but DO NOT train at club sessions – choose either the “Annual Membership Fee” £84 /year or the “Monthly Membership Fee (not training at club) £7/month. Tiles in the shop and follow the process above.

If you are a Student in higher education, Senior Athlete, 2nd Claim Athlete and NOT training at club sessions – please choose the appropriate membership tile in the shop for the annual fee of £35/year and follow the process above..

If you are a parent athlete – please choose the “parent athlete membership” for yourself (free) so we also have your details on file.

If you have any issues, contact membershipdtfc@gmail.com or presidentdtfc@gmail.com for help.

